**Weekly Report for 2019-09-16**

**Student Name:** Daylen Mackey (1444775)

**Group Name:** Milky Way Solutions

**Group Members:** Leo Marroquin, Jia Xiang Yang, Ian Then

**Progress this week:**

|  |  |  |
| --- | --- | --- |
| **Goals From Last Week** | | |
| **Goal #** | **Goal** | **Status** |
| 1 | Narrow idea list down to 5 strong ideas | In Progress |
| 2 | Rank list of potential clients | In Progress |
| 3 | Create a *Trello* for task delegation | In Progress |
| 4 | Create a *Slack* channel for group communication | Completed |
| 5 | Finalize a 4th group member | Completed |

Goal 1 & 2

Progress on these two goals were halted as we pursued the biomedical project mentioned in class.

Goal 3

We have not created a *Trello* yet. Since we are still working on delegating roles, missing this milestone is not damaging. The *Slack* channels have served us well, so this goal may be abandoned if deemed unnecessary.

Goal 4

A general *Slack* channel was created for our group. Several sub-channels have also been created to discuss potential ideas, names, and task delegation.

Goal 5

Ian Then was added to the group.

**Evaluation from last week:**

We did not hit all of our milestones, but I am not concerned. When we learned about the opportunity to aid an external client with a biomedical project, the group shifted their focus towards that goal. We met as a group to make sure each member would be happy pursuing this, then contacted Dr. Barlage to ensure he was also aware of our excitement, and motivation. I see this as a great first step for the team.

**Goals next week:**

* Make contact with the potential client (may not be possible)
* Learn more about the biomedical project (potentially through their patent or a brief summary)
  + Learn which radioisotope(s) we would be measuring
* Start developing sub-groups for our team based on specialties and tasks members may accomplish (groups may change with time)

**Concerns: None**

**------------------------------------------------------------------------------------------------------------------------------------------**

**Weekly Report for 2019-09-09**

**Student Name:** Daylen Mackey (1444775)

**Group Name:** TBD

**Group Members:** TBD

**Progress this week:**

* Selected 3 potential group members
  + Leo Marroquin
  + Jia Xiang (Tony) Yang
  + Ian Then
* Had a round table meeting with potential members
  + Discussed project ideas
  + Reviewed each member’s strengths and weaknesses
  + Created a list of potential clients to pitch to

**Evaluation from last week:**

As this was the first week, we didn’t come in with any concrete goals. We are making good progress, but I would like to see more novel and potentially patentable ideas on our list next week.

Communication between team members is strong, but we need to be more disciplined moving forward.

**Goals next week:**

* Finalize a 4th group member
* Narrow idea list down to 5 strong ideas
* Rank list of clients
* Create a *Slack* channel for group communication
* Create a *Trello* for task delegation

**Concerns:**

There are no concerns at this time, only eagerness to begin.